

## FEE IMPLEMENTATION PLAN FOR GOODS

The following fee implementation plan for goods has been developed by the State to clarify and communicate which purchases for goods are charged a fee when processed through the E-Procurement Service.

This plan is a living document, and changes will be revised accordingly as the State gets further along in the E-Procurement implementation. Please check this site periodically to ensure you have the latest updates on the application of the Marketing Fee for goods.

Type	Definition	When Fee Applied
<b>TERM CONTRACTS</b>	A contract generally intended to cover all the state's normal requirements for goods for a specified period of time.	
<ul style="list-style-type: none"> <li>Statewide Term Contracts for goods implemented in E-Procurement*</li> </ul>	On all term contracts for which catalogs are being developed, the Terms and Conditions are being revised via rebid/amendment.	Go Live Date
<ul style="list-style-type: none"> <li>Statewide Term Contracts for goods not implemented in E-Procurement</li> </ul>	Terms and Conditions for these contracts will be revised via rebid/amendment over the next year.	Upon rebid/amendment
<ul style="list-style-type: none"> <li>Agency-specific Term Contracts for goods (400+; Some to be evaluated for potential statewide term contracts)</li> </ul>	These term contracts for use by specific agencies will be revised via rebid/amendment over the next year.	Upon rebid/amendment
<b>OPEN MARKET</b>	A contract for goods that is not covered by a term contract.	
<ul style="list-style-type: none"> <li>Small Purchases</li> </ul>	A contract valued from \$5,000 or less, not on term contract.	Go Live Date
<ul style="list-style-type: none"> <li>Informal Solicitations</li> </ul>	A contract valued from \$5,000 up to the agency threshold for the formal bidding process that is not on term contract.	Go Live Date
<ul style="list-style-type: none"> <li>Sealed Bid</li> </ul>	A contract valued over the agency threshold for the formal bidding process or as determined by rule that is not on term contract.	Go Live Date

\*Includes Suppliers using punch-out in lieu of catalog

Note: Fee implementation for services will be determined at a later date.